

In order to maintain a respectful and favourable study environment, the following guidelines have been developed in collaboration with students and the Union of Brunel Students (UBS), and should be followed along with the [Student Code of Conduct](#).

1)

Before entering the Library, please remember to switch your phone to silent.

When using your phone, we ask that you avoid any usage that may disturb other users

If making or taking a call please use the ground floor and avoid the Quiet or Silent spaces.

2)

When using laptops, PCs or other technology in the Library please remember to mute the device or use headphones to avoid disturbing other Library users.

3)

Cold food

- a) The Library aims to provide a safe environment and helpful resource to all. We ask all users to be respectful of other Library users and staff. Any form of antisocial or threatening behaviour, such as intimidation or discriminatory language, will not be tolerated. Users may be asked to leave the Library.
 - b) Security staff wear body cams which may be used to document any antisocial behaviour in order to protect the wider Library community.
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- a) Permission for filming or photography should be requested at least 3 working days in advance.
 - b) Current Brunel University London students and staff should complete the [request form](#) and email it to Library@brunel.ac.uk.
 - c) If you are not currently a Brunel student or member of staff and wish to film on campus, please contact the Conference Office (conference@brunel.ac.uk) in the first instance.